

ERNIE WIPF
CHAIR

JULIE BAWCOM
VICE-CHAIR

THERESA MCNERLIN
DIRECTOR

DARWIN DICK
DIRECTOR

CANDACE HORSLEY
DIRECTOR

UKIAH VALLEY SANITATION DISTRICT REGULAR MEETING

WEDNESDAY January 12, 2022 AT 6:00PM

LOCATION: TELECONFERENCE VIA ZOOM

Call in number: 1-669-900-6833

Meeting ID: 883 5755 9656

Zoom Link: <https://us02web.zoom.us/j/88357559656>

*The Ukiah Valley Sanitation District Board meeting will be conducted pursuant to AB 361. The Board welcomes participation in the Board meetings. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes. If you choose not to observe the meeting via Zoom and wish to make a comment on a specific agenda item, please submit your comment via email to the Board Secretary at aa@uvsd.org at least one hour before the meeting. All public comments submitted to the Board Secretary will be read verbatim for up to 3 minutes.*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need disability-related modifications or accommodation to participate in this meeting, then please contact Chelsea Teague, Board Secretary at 707-462-4429. Requests must be made as early as possible, and at least one-full business day before the start of the meeting. The times indicated for agenda items are estimated and the Board reserves the right to address items either earlier or later than scheduled.

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS

4. APPROVAL OF BOARD MEETING MINUTES

- December 8, 2021 Regular Meeting

5. CONSENT CALENDAR

- Appoint Director Horsely to the UVSD/City Relations Ad Hoc Committee
- Resolution 2021-02.4 Making Findings and Determinations Under AB 361 for Continued Virtual Meetings
- Check Register for December 2021
- LAIF Statement - December 2021
- Unaudited Monthly Financial Statements

ERNIE WIPF
CHAIR

JULIE BAWCOM
VICE-CHAIR

THERESA MCNERLIN
DIRECTOR

DARWIN DICK
DIRECTOR

CANDACE HORSLEY
DIRECTOR

6. OLD BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION RE: Consider Recording of Virtual Public Meetings and Provide Staff Direction

Recommended Action: Consider recording of virtual public meeting proceedings and, by motion, direct staff as appropriate.

7. NEW BUSINESS

- A. DISCUSSION AND POSSIBLE ACTION RE: Election of Board Chair and Vice Chair and Consider for Adoption the 2022 Regular Board Meeting Calendar

Recommended Action: 1) Elect the Chair and Vice Chair; 2) Consider the adoption of the 2022 Regular Board Meeting Calendar

8. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF

- a) General Manager Report of Ongoing District Activities
- b) Staff Report
- c) Report on JPA
- d) Directors' Reports
- e) Letters Received or Sent
- f) Announce Annual Meeting - February 9, 2022

9. ADJOURNMENT

UVSD Regular Board Meeting December 08, 2021, via teleconference

1. CALL TO ORDER by Chair Wipf at 6:01pm. Roll call by Chelsea Teague – all present.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda by Director Horsley, seconded by Director McNerlin. Roll call vote: Ayes – 5 Nays – 0. Motion carries.

3. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS

No public comment.

4. APPROVAL OF BOARD MEETING MINUTES

No public comment. Motion to approve Board Meeting Minutes by Director Horsley, seconded by Vice-Chair Bawcom. Roll call vote: Ayes – 5 Nays – 0. Motion carries.

5. CONSENT CALENDAR

Board discussion. No public comment. Motion to accept the consent calendar by Director Dick, seconded by Director McNerlin. Roll call vote: Ayes – 5 Nays – 0. Motion carries.

6. OLD BUSINESS

None.

7. NEW BUSINESS

A. DISCUSSION AND POSSIBLE ACTION RE: FISCAL YEAR 2020-2021 AUDIT

Recommended Action: Accept the Audit for Fiscal Year 2020-2021 as presented.

Wing-See Fox addressed this item to the Board. No public comment. Board discussion
Motion to accept the Audit FY 2020-2021 by Director Horsley, seconded by Vice-Chair Bawcom. Roll call vote: Ayes – 5 Nays – 0. Motion carries.

B. DISCUSSION AND POSSIBLE ACTION RE: CONSIDER RECORDING OF VIRTUAL PUBLIC MEETINGS AND PROVIDE STAFF DIRECTION

Recommended Action: Consider recording of virtual public proceedings and, by motion, direct staff as appropriate.

Board discussion. Direction to staff to bring this item back to the Board at the next Regular Meeting with additional information.

C. DISCUSSION AND POSSIBLE ACTION RE: FORMALLY MAKING A REQUEST TO THE MENDOCINO LAFCO COMMISSION THAT IT RENDERS A DETERMINATION ON THE DISTRICT'S CURRENT SPHERE OF INFLUENCE ("SOI")

Recommended Action: Provide direction to staff.

Board discussion. Direction to staff and legal counsel to send a letter to LAFCo regarding the District's current sphere of influence ("SOI"). No public comment.

8. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF

- a) Wing-See Fox gave a report regarding ongoing meetings with the City of Ukiah.
- b) None.
- c) Director McNerlin gave an update on URRWA's December meeting.
- d) None.
- e) None.
- f) Next Regular Meeting – January 12, 2022 (Annual Meeting)

9. ADJOURNMENT - Meeting adjourned at 7:04p.m.

RESOLUTION 2021-02.4

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE UKIAH VALLEY SANITATION DISTRICT MAKING FINDINGS AND DETERMINATIONS UNDER AB 361 FOR CONTINUED VIRTUAL MEETINGS

WHEREAS, the Board of Directors of the Ukiah Valley Sanitation District (the “Board”) is committed to preserving and nurturing public access to and participation in meetings of the Board; and

WHEREAS, the Ralph M. Brown Act (Gov. Code § 54950 *et seq.*) generally requires local agencies meeting via teleconference, including through other virtual or electronic means, to provide public access at each location in which members of the legislative body are teleconferencing; and

WHEREAS, the Legislature recently enacted Assembly Bill 361, Chapter 165, Statutes of 2021 (“AB 361”), which amended Government Code section 54953 to allow local agencies to meet fully virtually during a proclaimed state of emergency if state or local officials have imposed or recommended measures to promote social distancing; and

WHEREAS, the Governor issued a proclamation declaring a state of emergency on March 4, 2020 due to the COVID-19 pandemic, pursuant to section 8625 of the California Emergency Services Act, and this proclaimed state of emergency currently remains in effect; and

WHEREAS, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

WHEREAS, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

WHEREAS, pursuant to the Governor’s executive orders, the Board has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, staff, and Board members; and

WHEREAS, the Governor’s Executive Order N-29-20 related to the suspension of certain provisions of the Brown Act expired on September 30, 2021; and

WHEREAS, AB 361, effective as of October 1, 2021 allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2)

the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board has considered the circumstances of the state of emergency; and

WHEREAS, state or local officials continue to recommend measures to promote social distancing; and

WHEREAS, on September 29, 2021, the Mendocino County Health Officer issued a Health Recommendation urging public bodies in Mendocino County to continue meeting remotely through online meetings to lower the risk of COVID-19 transmission; and

WHEREAS, the continuation of virtual meetings will allow for full participation by members of the public until the present state of emergency has ended; and

WHEREAS, the Board desires to continue to hold virtual meetings pursuant to AB 361 and Government Code section 54953(e).

NOW THEREFORE, the Board of Directors of the Ukiah Valley Sanitation District, County of Mendocino, State of California does hereby resolve as follows:

1. The above recitals are true and correct.
2. Consistent with the provisions of Government Code Section 54953(e), the Board finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; and (2) state and local officials have recommended measures to promote social distancing in connection with COVID-19. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board under the provisions of Government Code Section 54953(e).
3. This Resolution shall take effect immediately.

PASSED AND ADOPTED by the Board of Directors of the Ukiah Valley Sanitation District, County of Mendocino, State of California, this 12th day of January, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ernie Wipf, Board Chair

ATTEST:

Chelsea Teague
Board Secretary

APPROVED AS TO FORM:

Joanna Gin
General Counsel



**Public Health Department
of Mendocino County**

Healthy People, Healthy Communities

Andy Coren, MD, County Health Officer



Recommendation Regarding Continued Remote Public Meetings of Governmental Bodies

September 29, 2021

In light of the continued state of emergency related to COVID-19, as the County Health Officer, I recommend that public bodies continue to meet remotely to the extent possible.

This recommendation is made due to the continued threat of COVID-19 to this community with the ongoing surge in cases and deaths experienced since the Labor Day holiday, the current county vaccination rate, and a concern for continued risk during the upcoming holidays. Additionally, I make this recommendation based on the unique characteristics of public governmental meetings (such as the increased mixing associated with bringing people together from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in such governmental meetings, and the challenges with fully ascertaining and ensuring compliance with vaccination and other safety recommendations at such meetings), and the continued increased safety protection that physical/social distancing provides as one means by which to reduce the risk of COVID-19 transmission.

Therefore, I strongly recommend teleconferencing through online meetings as this type of meeting presents the lowest risk of transmission of SARS-CoV-2, and allows for the participation of the community, local agency staff, presenters, and local agency governing bodies in a safe environment, with no risk of contagion.

I will continue to evaluate this recommendation on an ongoing basis, paying particular attention to the pandemic stage of our community. I will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

A handwritten signature in blue ink, appearing to read "Howard A. Coren, M.D.", written over a horizontal line.

Dr. Howard A. Coren, M.D.,
Mendocino County Health Officer

Dated: September 29, 2021

Ukiah Valley Sanitation District
Check Detail
December 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	Q4 ck- not yet printed	12/31/2021	Candace Horsley	1001 - UVSD Checking		-75.00
				5407 - Board Stipends	-75.00	75.00
TOTAL					-75.00	75.00
Check	Q4 ck- not yet printed	12/31/2021	Ernie Wipf	1001 - UVSD Checking		-75.00
				5407 - Board Stipends	-75.00	75.00
TOTAL					-75.00	75.00
Check	Q4 ck- not yet printed	12/31/2021	Julie Bawcom	1001 - UVSD Checking		-75.00
				5407 - Board Stipends	-75.00	75.00
TOTAL					-75.00	75.00
Check	Q4 ck- not yet printed	12/31/2021	Theresa McNerlin	1001 - UVSD Checking		-75.00
				5407 - Board Stipends	-75.00	75.00
TOTAL					-75.00	75.00
Check	Q4 ck- not yet printed	12/31/2021	Darwin Dick	1001 - UVSD Checking		-50.00
				5407 - Board Stipends	-50.00	50.00
TOTAL					-50.00	50.00
Bill Pmt -Check	2010	12/01/2021	City of Ukiah	1001 - UVSD Checking		-213,030.20
Bill	122021	12/01/2021		6300 - Operating Expense Allocation	-213,030.20	213,030.20
TOTAL					-213,030.20	213,030.20
Check	2011	12/09/2021	David Westcott	1001 - UVSD Checking		-419.82
				4001 - Residential Fees	-419.82	419.82
TOTAL					-419.82	419.82
Check	2012	12/09/2021	Randy Dorn	1001 - UVSD Checking		-10.31
				4001 - Residential Fees	-10.31	10.31
TOTAL					-10.31	10.31
Bill Pmt -Check	2013	12/17/2021	Best Best & Krieger LLP	1001 - UVSD Checking		-1,710.00
Bill	921258	11/30/2021		5601 - General Counsel	-1,710.00	1,710.00
TOTAL					-1,710.00	1,710.00
Bill Pmt -Check	2014	12/17/2021	Clifton Larson Allen, LLP	1001 - UVSD Checking		-3,112.50
Bill	3094500	11/30/2021		5307 - Financial Review/Monthly Report	-3,112.50	3,112.50
TOTAL					-3,112.50	3,112.50
Bill Pmt -Check	2015	12/17/2021	Mark DeMeulenaere	1001 - UVSD Checking		-450.00
Bill	112021	11/30/2021		5305 - Financial & Managerial Support	-450.00	450.00
TOTAL					-450.00	450.00
Bill Pmt -Check	2016	12/17/2021	RespecTech, Inc.	1001 - UVSD Checking		-74.25
Bill	44007	11/30/2021		5206 - Supplies	-74.25	74.25
TOTAL					-74.25	74.25

Ukiah Valley Sanitation District
Check Detail
December 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	2017	12/17/2021	Rick Sands	1001 - UVSD Checking		-85.00
Bill	11302021	11/30/2021		643 - Professional Fees	-85.00	85.00
TOTAL					-85.00	85.00
Bill Pmt -Check	2018	12/17/2021	Tri-Cities	1001 - UVSD Checking		-96.45
Bill	211100577101	11/30/2021		5201 - Telephone & DSL	-96.45	96.45
TOTAL					-96.45	96.45
Bill Pmt -Check	2019	12/17/2021	Urban Futures, Inc.	1001 - UVSD Checking		-2,125.00
Bill	1121-001	11/30/2021		5101 - Management - UFI	-2,125.00	2,125.00
TOTAL					-2,125.00	2,125.00
Bill Pmt -Check	2020	12/17/2021	Willow Water District	1001 - UVSD Checking		-12,066.82
Bill	135	11/30/2021		5102 - MSA - Willow	-11,346.00	11,346.00
Bill	517	12/01/2021		5209 - Information Technology-All	-199.95	199.95
				5203 - Office Rent	-425.00	425.00
				5204 - Office Utilities	-95.87	95.87
TOTAL					-12,066.82	12,066.82

Savings Bank of Mendocino County
Beginning Balance as of 12/01/2021 \$836,668.27
Ending Balance as of 12/31/2021 \$733,940.63

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 03, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

UKIAH VALLEY SANITATION DISTRICT

GENERAL MANAGER
151 LAWS AVENUE, SUITE B
UKIAH, CA 95482

[Tran Type Definitions](#)

Account Number: 70-23-001

December 2021 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
12/10/2021	12/6/2021	RD	1691482	N/A	MARK DEMEULENAERE	300,000.00

Account Summary

Total Deposit:	300,000.00	Beginning Balance:	8,855,718.53
Total Withdrawal:	0.00	Ending Balance:	9,155,718.53

UKIAH VALLEY SANITATION DISTRICT

**FINANCIAL STATEMENTS
MONTH ENDED AND FISCAL YEAR TO DATE
NOVEMBER 30, 2021**

Working Draft For
Discussion Purposes
Only

THIS PAGE INTENTIONALLY LEFT BLANK

Working Draft For
Discussion Purposes
Only

**UKIAH VALLEY SANITATION DISTRICT
TABLE OF CONTENTS
MONTH ENDED AND FISCAL YEAR TO DATE NOVEMBER 30, 2021**

Basic Financial Statements

Fund Financial Statements

Statement of Net Position	1
Statement of Revenues, Expenses, and Changes in Fund Net Position	2
Selected Notes To The Financial Statements	3

Working Draft For
Discussion Purposes
Only

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT
STATEMENT OF NET POSITION
NOVEMBER 30, 2021**

ASSETS

Current Assets:

Cash and Investments	\$ 9,832,788
Accounts Receivable	909,998
Interest Receivable	5,000
Restricted Cash	501,968
Due from City of Ukiah	1,000,000
Prepaid Expenses	2,175
Total Current Assets	12,251,929

Noncurrent Assets:

Capital Assets:

Depreciable, Net	28,663,148
Total Noncurrent Assets	28,663,148
Total Assets	40,915,077

LIABILITIES

Current Liabilities:

Accounts Payable	19,759
Accrued Interest	138,606
Customer Deposits Payable	28,100
Bonds Payable - Due in One Year	1,448,000
Total Current Liabilities	1,634,465

Long-Term Liabilities:

Bonds Payable - Due in More Than One Year	21,462,000
Total Long-Term Liabilities	21,462,000
Total Liabilities	23,096,465

NET POSITION

Net Investment in Capital Assets	5,753,148
Unrestricted	12,065,464
Total Net Position	\$ 17,818,612

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

UKIAH VALLEY SANITATION DISTRICT
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION
MONTH ENDED AND FISCAL YEAR TO DATE NOVEMBER 30, 2021

	Month Ended November 30, 2021	Fiscal Year to Date November 30, 2021
OPERATING REVENUES		
Charges for Services	\$ 441,511	\$ 2,233,140
Connection Fees	-	4,857
Total Operating Revenues	<u>441,511</u>	<u>2,237,997</u>
OPERATING EXPENSES		
Services and Supplies	32,293	156,419
Operating Expense Allocation - City of Ukiah	213,030	1,065,151
Legal Expense	1,710	17,590
Depreciation and Amortization	65,619	328,053
Total Operating Expenses	<u>312,652</u>	<u>1,567,213</u>
OPERATING INCOME (LOSS)	<u>128,859</u>	<u>670,784</u>
NONOPERATING REVENUE (EXPENSES)		
Taxes and Assessments	(903)	2,336
Interest Income	2,500	24,693
Interest and Bond Expense	(46,202)	(233,894)
Total Nonoperating Revenue (Expenses)	<u>(44,605)</u>	<u>(206,865)</u>
CHANGE IN NET POSITION	84,254	463,919
Net Position - October 31, 2021 and June 30, 2021	<u>17,734,358</u>	<u>17,354,693</u>
NET POSITION - END OF PERIOD	<u>\$ 17,818,612</u>	<u>\$ 17,818,612</u>

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

**UKIAH VALLEY SANITATION DISTRICT
SELECTED NOTES TO THE FINANCIAL STATEMENTS
FISCAL YEAR TO DATE NOVEMBER 30, 2021**

Ukiah Valley Sanitation District

Selected Information

For the month ended and fiscal year to date November 30, 2021

The accompanying financial statements include the following departures from accounting principles generally accepted in the United States of America:

The financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.

The financial statements omit all required supplementary information, such as management discussion and analysis as required by accounting principles generally accepted in the United States of America.

As of the quarter ended September 30, 2021, the District's actual operating expense allocation from the City of Ukiah was less than the budgeted operating expense allocation by \$84,211. The District has omitted this receivable from these financial statements.

The effects of these departures have not been determined.

These accrual basis financial statements have not been subjected to an audit, review, or compilation engagement, and no opinion nor assurance is provided hereon. Substantially all disclosures and RSI required by US generally accepted accounting principles have been omitted. See Selected Information.

Ukiah Valley Sanitation District
151 Laws Avenue
Ukiah, CA 95482

STAFF REPORT
January 12, 2022

To: Board of Directors
From: Wing-See Fox
Meeting Date: January 12, 2022

Item #6A: Consider Recording of Virtual Public Meetings and Provide Staff Direction

Background:

Previously, when the Board met in person, the District's practice was to record meetings. Since March 2020, in response to the COVID-19 pandemic, social distancing protocols, and the suspension of Brown Act requirements for teleconference meetings, the Board has regularly met via Zoom, but has not recorded its meetings. At the December 8, 2021, Regular Board Meeting, the Board considered whether it wishes to record future virtual Board meetings. The Board asked staff to come back with this item to the January meeting with costs related to recording and posting virtual Board meetings.

Discussion:

There is no legal requirement to record meetings. However, if the Board elects to record Board meetings on the Zoom platform, the Brown Act (Government Code section 54953.5(b)) specifies that "[a]ny audio or video recording of an open and public meeting made for whatever purpose by or at the direction of the local agency shall be subject to inspection pursuant to the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title I), but, notwithstanding Section 34090, may be erased or destroyed 30 days after recording. Any inspection of an audio or video recording shall be provided without charge on equipment made available by the local agency."

Based on the above, if the Board did authorize the recording of the virtual Board meeting, and other public meetings, those recordings would be considered a public record under the California Public Records Act. This means, the District would need to ensure that the recording is made available if the public wants to request a copy under the Public Records Act. However, pursuant to Government Code Section 54953.5(b), the District can destroy the recording after 30 days.

With respect to related costs, there is no extra Zoom cost to record the virtual meetings. If the Board also decides to post the recorded meetings, RespecTech charges \$24.75 for each posting on our website.

Recommended Action:

1. Consider recording of virtual public meeting proceedings and, by motion, direct staff as appropriate.

Respectfully submitted,



WING-SEE FOX
Interim District Manager

Ukiah Valley Sanitation District
151 Laws Avenue
Ukiah, CA 95482

STAFF REPORT
January 12, 2022

To: Board of Directors
From: Wing-See Fox
Meeting Date: January 12, 2022

Item #7A: Election of Board Chair and Vice Chair and Consider for Adoption the 2022 Regular Board Meeting Calendar

Background:

Policy 5010 (Board meetings) requires the annual election of the Board Chair and Vice Chair and adoption of the 2022 Regular Board Meeting Calendar at the January Regular Board Meeting.

Discussion:

Policy 5010

Policy 5010.1 specifies that the regular meetings of the Board of Directors shall be held on the second Wednesday of each calendar month at 6:00 pm in the Conference Room at Willow County Water District located at 151 Laws Avenue, Ukiah, California. The date, time and place of regular Board meetings may be reconsidered annually at the annual organizational meeting of the Board. Policy 5010.5 also states that the Board “shall hold an annual organizational meeting at its regular meeting in January. At this meeting, the Board will elect a Board Chair and Vice Chair from among its members and appoint members to the standing committees; adopt the calendar for regular board meetings which will include identifying and resolving any conflicts with holidays or other District activities, and identify any months where meetings will be canceled at the Board’s discretion.”

A proposed meeting calendar for 2022 is attached. Since March 2020, in response to the COVID-19 pandemic, social distancing protocols, and the suspension of Brown Act requirements for teleconference meetings, the Board has regularly met via Zoom. At each regular meeting, the Board approves a resolution making the findings and determinations under Assembly Bill 361 for continued virtual meetings. The Board can continue to meet virtually as long as there is a state of emergency and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the Board determines by a majority vote that meeting in person would present imminent risks to the health and safety of attendees.

Policy 4060

Under Policy 4060 (Committees of the Board of Directors), there are two standing committees, the Finance Committee and the Governance Committee. Under Policy 4060.3, “the new Board Chair elected in January shall recommend appointments of members to the standing committees for the ensuing year no later than the Board’s regular meeting in February” to be approved by the Board. While Policy 5010.5 states that the members will be appointed to the standing committees, given that it is unknown who will be elected as Board Chair and the January meeting and to allow

time for the new Board Chair to make recommendations, the Finance and Governance Committee appointments will be considered at the February meeting in accordance with Policy 4060.3.

Recommended Action:

1. Elect the Chair and Vice Chair.
2. Consider the adoption of the 2022 Regular Board Meeting Calendar.

Attachments:

1. 2022 Regular Board Meeting Calendar.

Respectfully submitted,



WING-SEE FOX
Interim District Manager

Ukiah Valley Sanitation District

2022 Calendar of Meetings

Second Wednesday of each calendar month at 6:00 pm

151 Laws Avenue, Ukiah, California*

January 12, 2022

February 9, 2022

March 9, 2022

April 13, 2022

May 11, 2022

June 8, 2022

July 13, 2022

August 10, 2022

September 14, 2022

October 12, 2022

November 9, 2022

December 14, 2022

* Since March 2020, in response to the COVID-19 pandemic, social distancing protocols, and the suspension of Brown Act requirements for teleconference meetings, the Board has regularly met via teleconference. The Board will continue to meet virtually for as long as it approves a resolution making the findings and determinations under Assembly Bill 361 for continued virtual meetings.

RECEIVED
DEC 16 2021
BY: CT

Andrew Nicoll
1220 Vista Verde Rd
Ukiah, CA 95482
707 489-2954

December 12, 2021

Ukiah Valley Sanitation District
151 Laws Avenue
Ukiah, CA 95482

Subject: Sewer Service Application
251 Carter Lane Ukiah

Dear District Manager,

I am submitting the attached request for sewer service at 251 Carter Lane in Ukiah. We are building a 5000 square foot commercial building at the above mentioned address. The County is requiring restroom facilities but is discouraging new septic systems in the flood plain. Additionally, Millview County Water District has a well adjacent to the property and has expressed some concern regarding septic.

The sewer main is on site, under Carter Lane and would be easily accessible at the confluence of Carter Lane and Portlock Lane. The previous owner, Wm. H. Carter, granted the District an easement when the sewer line was extended to Carousel Carpets approximately 20 years ago. Mr. Carter was offered access to the sewer at that time but preferred to stay on septic. Times have changed and it appears the sanitation district is a much superior option.

If you need any additional information, please contact me at 707 489-2954 or by email at atnicoll@pacific.net.

Sincerely,



Andrew Nicoll



To: Ukiah Valley Sanitation District
RE: 401 Ford Rd.

We are working to complete our plans for project at 401 Ford Road APN# 170-200-09-00

Before we can continue on with this project we will need to seek an out of district sewer connection. We are seeking preliminary approval for this project. The project is a 10,000 square foot facility to supplement the sports complex we are planning on building next door. The building will be used for athletic fields restrooms and for farm to table cooking demonstrations. As I stated before we have preliminary plans and layout but before we can proceed we are requesting your assistance with what are the next steps to acquire an out of the area service agreement for this parcel.

Thank you for your help and consideration

JOHN STRANIGO
Owner UVAC
707-367-0043
johns@uvathletic.com



To: Ukiah Valley Sanitation District
RE: 470 Ford Rd.

We are working to complete our plans for project at 470 Ford Road APN# 170-200-09-00
170-200-09-00

Before we can continue on with this project we will need to seek an out of district sewer connection. The scope of this project is much larger than a septic system will hold. We are seeking preliminary approval for this project. The project is a 140,000 square foot facility with sports bar, pools, indoor and outdoor athletic fields, tanning, barber, physical therapy and shared spaces. As I stated before we have preliminary plans and layout but before we can proceed we are requesting your assistance with what are the next steps to acquire an out of the area service agreement for this parcel.

Thank you for your help and consideration

JOHN STRANIGO
Owner UVAC
707-367-0043
johns@uvathletic.com